

White Stone Healthcare Resources is an Equal Opportunity Employer and E-Verify participant that recruits and hires qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, disability, or veteran status.

White Stone Healthcare Resources, LLC is a Service-Disabled Veteran-Owned Small Business (SDVOSB) certified by the VA. We have provided clinical staffing to the Department of Defense, VA, and Indian Health Service since 2004. We differentiate ourselves by our responsiveness, our focus on employee satisfaction, and unsurpassed customer service to both employees and clients. We invite you to visit our [website](#) and also read our [Google reviews](#) that provide insight into our company.

To apply for this job: Carefully read the details of this job posting. If you feel, with your skills and experience, you would perform well in this position, email your resume to Ruth at rsherred@whitestoneLLC.com. Be sure your resume contains your 1) email address, 2) phone number, 3) your **full name as it appears on your Registered Nurse license**, and 4) your Registered Nurse **license number**.

HEA-21-00013

Registered Nurse Workers' Comp Case Manager/Field Nurse

CRITICAL TO KNOW

The Registered Nurse Workers' Comp Case Manager/Field Nurse (FN) assists in the medical management of disability claims and provides assistance in coordinating medical care and returning to work for Injured Workers (IWs) who have a claim under the Federal Employees' Compensation Act (FECA) and/or War Hazards Compensation Act.

Job Location: El Paso, TX, or Remote (Work-From-Home)

Pay: Professional Services (70% of time) - \$37.50 to \$45.00/Hr.

Administrative Time (30% of time) - \$33.00/Hr.

Job Type: Full-time Permanent (40 hours per week). Please visit our website (www.whitestoneLLC.com) plus read our [Google reviews](#) to discover more about our company.

Schedule: Flexible based on case load

Start Date: As Soon As Possible

JOB DESCRIPTION

Successful applicants for this position shall have the following qualifications:

- Associate Degree in Nursing (ASN); *Baccalaureate/Bachelor Degree in Nursing (BSN) from an accredited institution preferred.*
- **Mandatory:** Current, active, and unrestricted compact/multi-state Registered Nursing license.
- **Mandatory:** Minimum of two (2) years Registered Nurse case management experience in the workers' compensation arena.
- **Mandatory:** Minimum of two (2) years adult medical/surgical nursing experience and a minimum of two (2) years' case management experience in the workers' compensation arena, OR a minimum of one (1) year adult medical/surgical nursing experience and three (3) years' case management experience in the workers' compensation arena.
- **Preferred:** Specialized certification in one of the following areas: Occupational Health (COHN); Case Management (CCM); Insurance Rehabilitation (CIRS/CRRN); Disability Management (CDMS); and/or Nurse Case Manager Board Certified (ANCC/ANA).
- **Preferred:** Recent experience with the Division of Federal Employees' Compensation (DFEC) nurse intervention program.
- Ability to handle confidential patient information.
- Ability to communicate effectively with injured worker's employer and treating physician's office.
- Knowledge of computer operations.
- Proficiency in the use of basic word processing, data entry, and automated records.
- Highly organized and self-directed.

All applicants must have regular access to a computer with:

- Hard disk with 30 GB available
- Monitor with a display of 1280 X 1024 or higher
- Hard-wired Internet connection with **minimum** 1.5 Mbps upload speed and 1.2 Mbps download speed
- TWAIN-compatible scanner with ability to scan multi-page documents (up to six (6) pages)
- Microsoft® Windows®, Linux®, or Solaris™ Operating Systems
- Adobe Reader 9.0 or higher
- Adobe Flash Player 10
- **NOTE: Required computer work cannot be done on tablet computers, smart phones, or Apple/Macintosh products**

Responsibilities:

- Provide nursing services to injured Federal workers who have immediate time loss and have not returned to work within a specified number of days.
- Manage cases that typically last from three (3) to six (6) months.
- Follow up with the physician's office and employee's supervisor to coordinate light duty, job accommodations, and return to work date.
- Enter necessary and any relevant information regarding each case into the OWCP/DFEC case management system.
- Complete required documentation within the timeframes set forth by OWCP/DFEC.
- Other duties as assigned.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regular attendance required.
- May experience moderate stress.
- While performing the duties of this job, the employee is regularly required to:
 - sit, stand, walk, talk or hear.
 - possibly remain in a stationary position with prolonged periods of sitting, standing, or walking.
 - communicate with others to exchange information (via technology, listen, talk, type, etc.).
 - communicate via prolonged technology use.
 - use hands to finger, handle or feel; reach with hands and arms; climb or balance and taste or smell.
 - use a computer keyboard for long periods of time, repeating the same movements (using wrists, hands, and fingers).
- Specific vision abilities required by this job include close vision and color vision.

DISCLAIMER

Cooperative, positive, courteous, and professional behavior and conduct is an essential function of every position. All employees must be able to work with others beyond giving and receiving instructions. This includes getting along with co-workers, peers, and management without

exhibiting behavior extremes. Job functions may require personal leadership skills such as conflict resolution, negotiating, instructing, persuading, speaking with others, as well as responding appropriately to job performance feedback from the supervisor. Additionally, the information contained in this job description has been designated to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to this position.